

Govt. Arts & Science College Kozhijampara


Nattukal PO, Palakkad - 678554

IQAC Report 2022-2023



1. Academic Calendar cum Programme Calendar for the year 2022-2023 was prepared and circulated, with the approval of Principal, to all department and faculty members for pursuance (01-06-2022)
2. Revised Academic Calendar of 2021-2022, extending the end date of second semester classes up to 30-06-2022, communicated to all faculty members and departments
3. CUSSP Diary for students for recording the activities under CUSSP designed and printed. Diaries were distributed to departments for record keeping
4. Teachers Diary were given to all faculty members for keeping a log of all academic activities performed by them with effect from 01-06-2022
5. New and revised Guidelines and SOP on NAAC accreditation printed and copy made available to HODs of major departments and NAAC Co-ordinator. Soft copy mailed to all faculty members.
6. Alumni meeting of old students organised on 08-07-2022. A committee of office bearers were elected for registering the Alumni.
7. Merit Day 2022 was organised on 16-08-2022 to felicitate University Rank holders and College Toppers of various UG and PG programmes. The programme was inaugurated by Hon. Minister for Electricity, Govt. of Kerala, Sri. K Krishnankutty and was attended by elected members of LSG, teachers, parent members and students. Cash Prize and Memento sponsored by the PTA were given to the winners.
8. Induction cum Orientation Programme for the first semester UG and PG students were conducted on 30-08-2022 to familiarise the new comers about the college and facilities
9. New Academic cum Exam Calendar of the university circulated to all departments and faculty members on 12-09-2022
10. An Orientation workshop on NAAC Accreditation process and documentation was organised, for the benefit of staff members on 27-09-2022 in the college campus. Dr. Suma Parappattoli, Associate Professor and former NAAC Coordinator of Govt. Victoria College Palakkad Served as the Resource Person
11. Data collection for the KSHEC Survey 2021-22 were undertaken and online submission of data made on 12-10-2022 in the KSHEC portal
12. An Online Awareness Programme on the Intellectual Property Rights (IPR) was organised by associating with the National Intellectual Property Awareness Mission (NIPAM), Chennai on 20-10-2022 through Google Meet platform, which was inaugurated by the Principal and Smt. Anjana Haridas, Examiner of Patents and Designs, Intellectual Property Office Chennai served as the Resource Person for the session. The programme was attended by faculty members and UG and PG students
13. Peer Tutoring Register and Peer Tutor Diary as part of the Peer Tutoring System modified on 20-12-2022 and sufficient number of printed copies made available to Departments and HODs.
14. Data collection for the NIRF 2023 was undertaken and the online upload of data was made on 10-01-2023 in the NIRF website. The NIRF college data in pdf format were uploaded in the college website for public scrutiny, subsequently.
15. Data collection for the AISHE 2021-2022 were carried out and the online submission of college and teacher data was made on 19-01-2023 in the AISHE portal.

16. Entrepreneurship Awareness Programme for final year UG and PG students were conducted in association with the ED Club of the college, which were attended by faculty members and students. The programme was inaugurated by the Principal and Sri. Siju Rajan, Trainer of EDP and Sri. Rajagopalan, Industrial Extension Officer of Chittur served as Resource Persons.
17. Awareness Programme for staff members on the National Education Policy (NEP), Curriculum Framework and Learning Outcomes was conducted on 17-02-2023 by associating with the Kerala State Higher Education Council (KSHEC). Dr. Manulal P Ram, Research Officer of KSHEC served as the Resource Person. The programme was inaugurated by the Principal and 31 staff members (Teaching and Non Teaching) participated.
18. Necessary paper work for the conduct of Faculty Development Programme (FDP) for teachers on the theme Moodle LMS Platform were made in association with the Kerala State Higher Education Council . The One Week FDP programme is scheduled to be conducted online from 13-03-2023 to 17-03-2023 at 6 pm to 8 pm by using Google Meet platform. Resource Persons for the programme were from the SNGS College Pattambi, where Moodle LMS is successfully implemented and the sessions were by and large hands on training. List of all faculty members were made available to the KSHEC and notice to the faculty members were given for their active participation in it.
19. Soft copy of the Revised NAAC Guidelines, SOP, Bench Marks, Data templates which are applicable from 01/01/2023 were e-mailed to all departments, faculty members and to the office
20. Printed copy of the Revised NAAC guidelines, SOP and Benchmarks (Spiral bound) distributed to all major departments, HODs, NAAC Co-ordinator, Principal, etc.
21. Feedback form link in respect of the following were communicated and circulated among stakeholders through WhatsApp group and e-mail
 - a. Students Feedback on Teacher and Courses taught
 - b. Students Exit Feedback on College and Curriculum (for 2023 pass-out batch)
 - c. Parents Feedback on College
 - d. Teachers Feedback on Curriculum and Working Conditions
22. Summary Report of the following feedback from stakeholders were prepared and the pdf version mailed to the concerned stakeholders for their information and follow-up action
 - a. Students Feedback on Teacher and Courses taught
 - b. Students Exit Feedback on College and Curriculum (on 17-05-2023)
 - c. Parents Feedback on College (18-05-2023)
 - d. Teachers Feedback on Curriculum and Working Conditions (18-05-2023)
23. Action Taken Report on the following feedbacks were prepared and the IQAC meeting (with available members) on 25-05-2023 approved the same
 - a. Students Feedback on Teacher and Courses taught
 - b. Students Exit Feedback on College and Curriculum (for 2023 pass-out batch)
 - c. Parents Feedback on College
 - d. Teachers Feedback on Curriculum and Working Conditions


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