

HAND BOOK

2023 - 2024



GOVERNMENT ARTS AND SCIENCE COLLEGE KOZHINJAMPARA

(Affiliated to University of Calicut)

Recognized by the UGC Under Section 2(f) and 12(B)

NATTUKAL POST, PALAKKAD, KERALA - 678 553

Phone: 04923 272883, Mob: +919188900190

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Website: www.gasck.edu.in



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CALENDAR

2023 - 2024

Name :

Class :

Adm. No. :

Address :

.....

Mobile :

No.

E-mail :

Blood Group:

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ABOUT THE COLLEGE

Government Arts and Science College Kozhinjampara is situated in the rural part of Kozhinjampara, a predominantly Tamil Linguistic Minority area bordering Kerala and Tamil Nadu. The college was established in 2005 by the Government of Kerala as part of ensuring the constitutional right of social justice by providing access to higher education to the people belonging to socially, economically and linguistically marginalized sections of the society. The college has done an impressive job of offering higher education to students who are the first in their families to go to college. The college is the sole premier institution in Kerala which provides 10% reservation for the Tamil Linguistic Minority group. Besides, the college, with its varied courses, has evolved to cater to the needs of a wide spectrum of student population hailing from other districts of the state.

The college offers four UG, one PG and one Doctoral programme with a total student strength of approx 550. Nearly 80% of the students come from the nearby rural areas, a considerable percent being first generation learners, and 85% of the students receive E-Grants and Scholarships from the Government. About 90% of students are girls and a Girls' hostel is functioning in the campus which accommodates nearly 70 students at present. There is a mixture of girls from forward and backward communities, from SC/ST, OEC, OBC, PH, TLM and BPL (EBFC) sections, thus representing the whole society and contributing to the national policy on the upliftment and empowerment of women. The college is affiliated to the University of Calicut and is recognised under 2f & 12b of UGC Act. The College maintains a steady academic record of 85% to 95% in University Exams, achieving ranks in M Sc Microbiology and B Sc Microbiology.

VISION

To provide quality education to students empowering them to become confident and responsible individuals in harmony with our constitutional vision based on the ideals of equality, liberty and social justice.

MISSION

To fulfill its mission, the college assays to provide best educational experiences and a stress-free learning environment to both teachers and students alike. Equipping our regional students with the skills needed to adapt to the changing global scenario and thereby developing their potential to the benefit of the cultural, economic, political and scientific growth of the nation, the institution also envisages a global platform for exploring the intellectual, artistic and creative skills of students.

The institution, through its various academic and non-academic programs, endeavors to inculcate strong belief in hard work and core values of gender equality, human rights, ethics and ecology among students and make them responsible citizens and good human beings. The aim of the college has always been to develop and pursue the highest standard in all its ventures and to promote a climate of continuous improvement thus making a genuine attempt to play a major role in shaping a democratic, civilized and inclusive society.

COLLEGE WORKING HOURS

Academic Courses - 09.30 am to 03.30 pm (Mon - Fri)

Library - 09.30 am to 04.30 pm (Mon - Sat)

Co-Curricular Activities - 03.30pm to 04.30pm(Mon - Fri)

NSS and other Clubs - 08:30 am to 05:00 pm (Saturdays)

PRINCIPAL

Prof. Baby K, Ph.D (Economics)

Email: principalgasck@gmail.com

Mob: +91 9188900190

COLLEGE COUNCIL

1. **Dr. Baby K** (Principal & Ex-officio Chairperson)
2. **Dr. Chribuna Viswas** (Vice Principal & HOD English)
3. **Dr. Vipin P Sivaram** (Secretary & HOD Biochemistry)
4. **Dr. Seethalekshmi M. P.** (Member - HOD Commerce)
5. **Dr. Vijayan K. T. V.** (Member - HOD Microbiology)
6. **Dr. Kavitha T.** (Member - HOD Tamil)
7. **Dr. Bindu S.** (Member - HOD Malayalam)
8. **Dr. Nishalekshmi P.** (Member - HOD Hindi)
9. **Sajeesh Kumar M.** (Member- HOD Physical Education)
10. **Dr. Robert Antony A.** (Elected Member)
11. **Dr. Srividya S.** (Member & NAAC Coordinator)
12. **Prasanth K. V.** (Elected Member & IQAC Coordinator)
13. **Rekha C. C.** (Office Rep & Junior Superintendent)
14. **Vineeth E.** (Member & Librarian)

PROGRAMMES OFFERED

1) Under Graduate Programmes

- B.A. : Functional English
- B. Com : Finance
- B.A. : Tamil with History and Economics
- B Sc : Microbiology

2) Post Graduate Programme

- M Sc. : Microbiology

3) Research Degree Programme

- Ph.D. : Microbiology (Full Time / Part Time)

DEPARTMENTS AND FACULTY LIST

DEPARTMENT OF BIOCHEMISTRY

Dr. Vipin P Sivaram

Assistant Professor & HOD

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DEPARTMENT OF COMMERCE (UG)

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Associate Professor

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Associate Professor and Head

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Prashanth K. V.

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DEPARTMENT OF HINDI

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DEPARTMENT OF MALAYALAM

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PG & RESEARCH DEPARTMENT OF MICROBIOLOGY

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BIOSTATISTICS AND COMPUTER APPLICATION

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DEPARTMENT OF PHYSICAL EDUCATION

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DEPARTMENT OF TAMIL

Dr Kavitha T.

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LIBRARY

Vineeth E

Librarian Grade IV

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NON- TEACHING STAFF

NAME	DESIGNATION	CONTACT DETAILS
Rekha.C.C	Jr. Superintendent	rekhanandoos@gmail.com Mob: +91 8301086014
Bindu.K	Head Accountant	binduk78@gmail.com Mob: +919447355270
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Sajith.G	Senior Clerk	saju2104@gmail.com Mob: +917012746558
Gayathri.K.K	Senior Grade Typist	gayathrvinod2012@gmail.com Mob: +91 9496519068
Lilly Pushpam.S	Office Attendant	lpushpam7@gmail.com Mob: +91 9995531470
Anoop.P.S	Office Attendant	anoopps1979@gmail.com Mob: +91 9995829883

STUDENTS' SCHOLARSHIPS

The Government of Kerala has introduced various scholarships awarded to meritorious students of outstanding performance in the education sector as well as to the students of socially and economically backward categories. The Higher Education Department of Kerala Government is entrusted with the responsibility of selection and disbursement of various scholarships to Higher Secondary, under Graduate and Post Graduate Streams. This project envisages the development and implementation of a web-enabled scholarship management system to facilitate the Directorate of Collegiate education for an efficient, foolproof system for the selection of the students and also do the disbursements. The System also facilitates the students, various educational institutions and the Scholarship Department to update and monitor the selection and disbursement process. Various national scholarships offered by central government departments can also be applied through collegiate education scholarship portal.

Various scholarships include,

- Central Sector Scholarship (National)
- Post Metric Scholarship for Minority Students (National)
- Post-matric Scholarship for Students with Disabilities (National)
- PG Indira Gandhi Scholarship for Single Girl Child (National)
- Scholarship for University Rank holders (National)
- DCE Scholarships (State)
- Higher Education Scholarship by Kerala State Higher Education Council (State)
- C H Muhammedkoya Scholarship for girl students (State)
- Suvarna Jubilee Scholarship (State)
- Snehapoorvam Scholarship by Social Security Mission (State)

GOVERNMENT ARTS AND SCIENCE COLLEGE KOZHINJAMPARA
COLLEGE FEE FOR VARIOUS PROGRAMS

PROGRAM	Year	Tuition Fee	Adm Fee	Lab	Library	Stationary	Magazine	Association Fee	Athletic	Calendar	Audio Visual	MI	SAF	Women Study	CD	Sports Affiliation	University Union Fee	TOTAL (Rs)
BA/BCOM	I	1050	80		105	55	55	55	105	35	30	10	10	10	360			1960
	II	1050			105	55	55	55	105	35	30		10	10		295	90	1895
	III	1050			105	55	55	55	105	35	30	10	10	10		295	90	1905
B.Sc MICROBIOLOGY	I	1050	80	580	105	55	55	55	105	35	30	10	10	10	360			2540
	II	1050		580	105	55	55	55	105	35	30		10	10		295	90	2475
	III	1050		580	105	55	55	55	105	35	30	10	10	10		295	90	2485
M.Sc MICROBIOLOGY	I	1890	160	2520	105	55	55	55	105	35	30	10	10	10	600			5640
	II	1890		1260	105	55	55	55	105	35	30	10	10	10		295	90	4005
Ph.D		1050			210	55									2000		55	5830

CO – CURRICULAR ACTIVITIES

National Service Scheme: National Service Scheme (NSS) has been playing an indispensable role in creating an education system which aims at contributing responsible individuals towards building a nation. In keeping with the objective of this scheme, 'Education and Service to the community and by the community', it has striven to inculcate in the students a readiness to work for the community at all times. It is a programme that helps the students to develop a variety of skills and enhance their personality and thereby communicate with the society. The volunteers develop self-discipline, personality, brotherhood, co-operation and team work through this programme. As per the motto of NSS 'Not Me But You', they learn to put the concerns of others before their concerns and inspire social welfare activities in everyone they interact with. They form a link between campus and community thus bringing together knowledge and action. The NSS Unit of our college has been in the forefront of activities to ensure that everyone who is needy gets help to enhance their standard of living and lead a life of dignity. Working in different fields among the communities around, it has been an exercise in self learning for the volunteers too. In doing so, volunteers have learnt from people in the villages and have helped them in bettering their life situations. Whether natural or man-made the volunteers have attempted to find solutions to the disasters with their enthusiastic participation and team effort. The activities undertaken by NSS unit includes orientation and camping programmes, Environmental conservation and development, health, hygiene and family welfare, blood donation camps, welfare of women and children, work in hospitals, destitute homes etc., emergency and disaster management, social awareness programs etc.

Coordinator: Dr Bindu S., Assistant Professor, Department of Malayalam

Biodiversity Club: The College is committed to the long-term goal of eco-conservation by imparting lessons of biodiversity and nature conservation to our students. In tandem with Nature Club, Birds Club and Bhoomitrāsena club and NSS, the Biodiversity club works towards greenification of the campus, identification of the flora and fauna inside the campus and spreading of awareness regarding the need to preserve our biodiversity. In this effort we are supported by Aranyakam Nature Foundation, a dedicated NGO working towards a much greener and diverse ecosystem. The college has signed a Memorandum of Understanding with Aranyakam for five years whereby the Foundation will provide theoretical and technical expertise for implementing biodiversity conservation programmes.

Coordinator: Dr Srividya S., Associate Professor, Department of English

Agricultural Club (Karshakasankham): College 'Karshaka Sankham' has been formed in 2022 as per the directives of Kerala collegiate education directorate to attract young generation into the sustainable way of living which in turn supports the motives of state government towards the self sufficiency in food production through enhanced agricultural productivity. This idea is well working with our student community as

students as a group show great interest to collaborate with their peers while in the campus and eventually campus gets rejuvenated. They enjoy planting, growing and harvesting activities and their togetherness contributed much for successfully establishing a culture of organic farming in the college. The local students of Palakkad have basic knowledge and skills of farming activities and their expertise supported other students to efficiently indulge in the running assignments of the club. Our college Karshaka Sankham has taken part in various planting and organic farming activities in the college campus to make our place pleasant and eco-friendly.

Coordinator: Ameena I., Assistant Professor, Department of Microbiology

Nature Club: Nature club was constituted in the college in order to create awareness among the students about the importance of preservation and conservation of our nature and environment. Nature club teaches students to love their mother nature and conserve the resources in it. The Club provides awareness on global environmental challenges and developing remedial measures for the problems. The objectives of the club include providing environmental education opportunities for college students about the major issues threatening our environment, to utilize the enormous man power present in the college to transform the campus into a clean and environment friendly one and to motivate the students to plant more trees to preserve the fresh and green environment.

Coordinator: Nimi Narayanan., Assistant Professor, Department of Microbiology

Bhoomitra Sena Club: The idea of Bhoomitrasena club scheme was conceived by the Directorate of Environment and Climate Change Govt. of Kerala. The club functions by propagating the needs for nature-conservation among the youth, it helps in changing the attitude of the society. The club organizes seminars, field visits, competitions and talks on environmental issues. It also arranges visits to wildlife parks, environmentally degrading areas, etc. Other activities include cleaning and maintaining the polluted or environmentally degraded sites and planting and maintaining trees in the campus.

Coordinator: Dr Saranyadevi K., Assistant Professor, Department of Microbiology

Entrepreneurship Development Club (ED Club): The Department of Industries and Commerce, Government of Kerala, has formulated a novel scheme to set up “Entrepreneurship Development Clubs” in schools and colleges across the length and breadth of the state. The motto of Entrepreneurship Development Club is to inculcate entrepreneurial culture among the youngsters and familiarize them with the qualities required to become an entrepreneur in future. Entrepreneurship Development Club in this college was formed on 22/06/2015. Get registration from District Industries Centre Palakkad on 16/9/2015 and the registration number was EDC/PKD/14/2015

Coordinator: Sindhu K. N., Assistant Professor, Department of Commerce

Tourism Club: The Tourism Club of our college is formed with an objective of creating awareness among the students about Tourism activities and to incorporate the student's strength and potential in the development of tourism in our State also to make them responsible travellers. The activities of the club always follow green protocol.

Tourism club of our college is a place for anyone who loves to travel, explore and build their curiosity; a platform to share their travel stories. The Tourism club was set up in our college in the year to create proper awareness about tourism among the youth and to promote Kerala tourism. The club has members from various departments. Various meetings and discussions were held on promotion of eco-tourism. The club members have decided to minimize the use of plastics in the campus and keep the campus clean and green.

Coordinator: Sajeesh Kumar., Assistant Professor, Department of Physical Education

Film Club: Recognizing the power of cinema, the Film Club of our college was established with a vision to foster a deep appreciation for films and nurture the budding cinephiles within the college community. It also showcases its role in enriching the cinematic experiences of students. The Film Club serves as a vibrant platform for students to explore the world of cinema beyond their academic pursuits. It organizes regular film screenings, featuring a diverse range of genres, languages, and cultures. From iconic classics to contemporary masterpieces, the club curates a thought-provoking lineup, exposing students to the rich tapestry of global cinema. These screenings create opportunities for students to develop their aesthetic sensibilities, broaden their cultural horizons, and engage in critical discussions about the art of filmmaking. In addition to appreciating films, the Film Club provides a platform for aspiring filmmakers within the college. It supports and facilitates student productions, empowering them to bring their creative visions to life.

Coordinator: Prashanth K. V., Assistant Professor, Department of English

Anti-Narcotics Club: The Anti-narcotics cell of the college has been established for curbing drug trafficking and to guarantee a drug-free campus by prohibiting consumption or use of drugs and alcohol by students of the college, within or outside the college premises. The duties of the Anti-narcotic cell include organizing awareness programmes in the college and hostels with the help of government authorized agencies/organizations. Educating the students about the ill-effect of drugs and alcohol, encouraging peer policing among students against the use of drugs and reporting of any noticed use of drugs by the students to the student's affairs committee are also the duties of the Anti-narcotics cell. The objectives of the club are to ensure a drug free campus, to spread awareness to ensure a drug/substance free campus, to prevent the initiation of drug use and the increase to addiction in those who are already initiated use, to engage the students in anti-narcotic activities, motivate students to become volunteers of anti-narcotic activities in the life and ensure no sale of drug or alcohol in college premises. Motto: "Become Anti-Narcotic; help to chain the evil"

Coordinator: Dr Bindu S., Assistant Professor, Department of Malayalam

Gender Sensitization Cell: Gender sensitization empowers the society by bringing in the concept of equality and by raising consciousness about the nature of gender as a social construct. The effort to spread awareness regarding gender as a spectrum among people has long been taken up by Governments, educational institutions and other

organizations world-wide. Joining hands with this tremendous effort, the college has instituted a Gender Sensitization Cell in order to make the students partners in the struggle against exploitation, marginalization and discrimination of people belonging to particular genders. The main objectives of the cell are to educate the students about how notions of gender work in society, to prevent discrimination and harassment based on gender inside and outside the campus and to set off discussion forums on gender among teachers and students.

Coordinator: Indu Rajasekharan., Assistant Professor, Department of English

Women Cell: The Women Cell of Govt Arts and Science College Kozhinjampara, was started with the aim of empowering and orienting women to recognize their true potential, and to help them attain a stand in a highly competitive world. Women Cell promotes holistic development of the students of the college through events, seminars, workshops, health awareness, personality development and training for skill formation etc. The motto of the cell is 'Stronger Together. The objectives of the club are to empower women students through various socio-cultural activities, to give awareness to the women students about the atrocities against women and takes various steps to prevent such incidents, to impart knowledge on legal rights of women and to enhance self-esteem and self-confidence among women students. The vision is to enlighten the students to create a better and just society, to help them to recognize their true potential and make their own space in this competitive world. The mission is to encourage female students to be self-reliant and economically independent, creating awareness about the need of gender equality is also one of the missions, eliminating deep rooted beliefs of gender bias and discrimination becomes the major goal envisaged by the cell etc.

Coordinator: Dr Nishalekshmi K., Assistant Professor, Department of Hindi

Jeevani Counselling Cell: 'Jeevani' is the first its kind in the country, a comprehensive mental health project implemented by the Department of Collegiate Education, Govt. of Kerala, which will aim to extend the remit of the traditional collage counselling centers to "Centers of Well-being". As "Centers of well-being", these "Jeevani centers", in addition to early identification and intervention of mental health issues among college students, will aim to deter risk factors from emerging in the first place as well as reducing existing risk factors/increasing health-protective behaviors. College represents a crucial developmental period, fraught with numerous challenges across the academic, social and personal domains. Project 'Jeevani' envisages to improve awareness, promote mental health, and ensure early identification/interventions for psychological issues among college students. To achieve this, we have appointed a qualified and trained counsellor to offer psychological services at our 'Jeevani' center in the college.

Convener: Dr Kavitha T., Associate Professor, Department of Tamil

Career Guidance and Placement Cell: The Career Guidance Cell in our institution functions with the objective of providing learning/training opportunities to students in the areas of academic, career, personal and social development. It aims to prepare students to meet their future challenges and supports them in identifying their interests and strengths. The Career Guidance Cell aims to provide services in areas of Campus Interviews, Job Placements and training programmes for our students that enable them to develop applicable skills in the competitive job environment.

The Cell organizes Workshops and Seminars on Personality Development, Interpersonal Relationship, Communication Skills, Interview Skills, and Presentation Skills to enable the all-Round development of individuals.

Coordinator: Dr Reshma C. V., Assistant Professor, Department of Microbiology

College Union: Our Students Union is democratically elected as per university rules and has the responsibility of being involved in the affairs of the College, simultaneously, maintaining the proper academic climate of the institution. The Union organizes Academic and recreational activities including Arts and Sports fests inside the college for students. It also functions as a support system for the students in getting their grievances addressed in a proper way at the college and the University level. The Union is a platform for students to explore and develop their leadership and managerial qualities, community spirit and personality through being part of the day-to-day activities of the institution

Student Union Chairperson: Abhijith (BCom), Vice Chairperson: Hasnina Elliyas (BSc), Staff Advisor: Prashanth K. V., Assistant Professor, Department of English

Grievances Redressal Cell: Grievance Redressal Cell started its functioning in the college to ensure a judicious and fair sail of students. It supports and encourages the students to lodge their grievances, both academic and non-academic, and track the status of the same. So as to address the complaints of the individuals, a three-tier mechanism has been envisaged in the institution. To begin with, a student can officially submit his/her complaint in a prescribed format to the initial Department level Cell, chaired by the HoD, with the Department Co-Ordinator and Class tutor as the working members. He/she may also register the grievance, by sending an e-mail to the respective Department level co-ordinators of the Grievance Cell. After examining the issue, the redressal mechanism will act on the same with immediate effect. A complainant who is dissatisfied with the Department level action may take the issue to the second-tier, which is the College level Grievance Redressal Cell, constituting of the Principal as the Chairman/Chairperson, College Co-ordinator, Heads of various Departments and Department Co-ordinators as the members. The student can finally approach the University Grievance Redressal Cell, which is the third level, if the complaint is not redressed in the proper way at the lower levels.

Convener: Dr Amala A. K., Associate Professor, Department of Commerce

Tamil Mandram: Tamil Mandram of the college started functioning in 2016. The significance of such a forum is enhanced by the geographical importance of the place where the institution is located. It is the boundary area between Kerala and Tamil Nadu, and also, several Tamil Minority students have been studying Tamil as a main and a second language paper. Several academic programmes and literary competitions like poem writing, essay writing, short story writing, elocution etc. have been organized at several occasions. The objectives of the forum is to improve students' creative skill in Tamil language, promote the students' quality of Reading and Writing in Tamil, provide the opportunity to students to present their own works and introduce and instill the richness of Tamil Culture and Language.

Coordinator: Dr Kavitha T., Associate Professor, Department of Tamil

English Club: English Club of the college was instituted with the aim of enabling the students to acquire English language skills. The club organizes programmes that would nurture language proficiency and inculcate literary aptitude among students. Reading programmes, exhibitions, film fests, recitation and writing competitions etc. are conducted by the club in order to promote the use of English language among the students and also to make them confident communicators. Instead of enlisting a few students as members, the club permits every student with talent, taste and love for English language to participate in its activities.

Coordinator: *Indu Rajasekharan., Assistant Professor, Department of English*

Hindi Club: Hindi Club of the college, '**Hindi Manch**' was formed with the intention to improve and develop Hindi Language Skills-listening, speaking, reading and writing skills of students. The objectives of this club are to create interest among the students for Hindi language, to make them in creative in speech and writing, to develop students' literary skills in Hindi through various activities like poetry recitation, speech, quiz, debates and writing competitions and to celebrate important days for the enrichment of Hindi Language e.g., Hindi Diwas, Viswa Hindi Diwas, Republic Day, IndependenceDay, Premchand Jayanthi etc.

Coordinator: *Dr Nishalekshmi K., Assistant Professor, Department of Hindi*

Earn While You Learn Scheme (EWYL): The national policy on Higher Education of 1986 tried to translate the vision of Radhakrishnan and Kothari Commission by setting up a five-pillar approach, the pillars being, Greater Access, Equity, Quality and Excellence, Relevance and Promotion of Social values. The proposed scheme addresses almost all the set goals in a proper perspective and spirit. Though quantitative growth was ensured by State by starting new Colleges as well as by offering new courses, the quality and excellence aspect has not attained desired levels. So, there is an urgent need for improvement in quality of education on the backdrop of intense global competition. The class rooms need to be more innovative and social oriented and societal requirements should drive the qualitative initiatives of the higher learning institution of our State. The ability to translate the knowledge acquired from the class rooms in the skills required by the society shall ensure achievement of the criteria "Relevance" as envisaged in the above referred Higher Education policy document. University Grants Commission's 'Earn While You Learn' (EWYL) Programme was announced in 2004 as part of the comprehensive scheme for Universities with Potential for Excellence. EWYL is a student mentoring programme designed to offer student of all ages a place to gain experience while building the portfolio.

EWYL programme teaches students how to gather critical information and use it to create, distribute and market the required utilities, services and products that are in demand from society. Our college has operated 14 EWYL units in 2022 including Art and Craft, Azolla and MushroomCultivation, Ornamental Fish Farming, Vermicompost, Horticulture, Stitching, Beautician Course, Library, Store and Office Management, Soap Making, Paper Pens and Bags Making and Tamil DTP. The present year's project is Ornamental Flowers Cultivation (Jasmine and Oleander)

Coordinator: *Ameena I., Assistant Professor, Department of Microbiology*

GENERAL FACILITIES

1. LIBRARY

The general library of the college boasts a generous expanse, spanning over 5800 square feet, accommodating a vast collection of resources. With close to 11,000 books available in multiple languages and a substantial assortment of periodicals, it offers an extensive array of reading materials. Additionally, the library provides seamless access to electronic resources, enhancing the breadth and depth of available information for users.

Librarian: Vineeth E., Librarian Grade IV

2. AUDITORIUM

Auditorium is a very spacious hall, spanning approximately 5400 square feet, having a substantial seating capacity accommodating around 600 individuals. Separate washrooms for both men and women are adjoined to this, ensuring convenience for all attendees. The hall is designed with stairs and corridors flanking both sides, facilitating easy access. Additionally, on either side of the dais, there are dedicated dressing rooms, offering comfort and privacy for speakers or performers

3. COLLEGE CANTEEN

We have a college canteen run by Kudumbashree employees which is ultimately responsible for serving nutritious and hygienic food students and staff. It also puts into action, the state government project of Hunger Free Campus, to ensure meals to all the necessary students.

Coordinator: Dr. Seethalekshmi M.P., Associate Professor, Department of Commerce

4. LADIES HOSTEL

Ladies hostel is situated within the college campus which provides accommodation to more than 70 girl students who come from faraway places. Hostel accommodates both UG and PG students and providing them with sufficient furniture and other physical facilities. Staff for hostel kitchen and security unit have been appointed on temporary basis as per the directives of government.

Warden : Dr Vipin P Sivaram, Assistant Professor, Department of Biochemistry
Resident Tutor : Deepthi K.S., Assistant Professor, Department of Microbiology

5. SPORTS AND GAMES

College is a dynamic hub for athletic pursuits, featuring a state-of-the-art multipurpose synthetic court designed to accommodate basketball, badminton, and a spectrum of other activities. Adjacent to this court sprawls a vast playground, boasting an impressive 50-meter radius to its sides and stretching magnificently across 180 meters in length, providing ample space for various outdoor games and events. Tucked away within this sporting facility is a specialized room dedicated to indoor games including table tennis, offering a retreat for strategy and skill to flourish. Additionally, a designated area is reserved for a comprehensive gymnasium, tailored to cater to the fitness needs of enthusiasts and athletes, ensuring a well-rounded experience for our students.

**COMMITTEES, CLUBS AND FORUMS FUNCTIONING IN THE
COLLEGE (2023 – 2024)**

Sl. No	Name of Committee /Club/Forum	Members
1	College Staff Council	<ol style="list-style-type: none"> 1. Dr. Vipin P Sivaram (Secretary & HOD Biochemistry) 2. Dr. Chribuna Viswas (Member –HOD English) 3. Dr. Seethalekshmi M P (Member-HoD Commerce) 4. Dr. Vijayan K T V (Member –HOD Microbiology) 5. Dr. Kavitha T (Member – HOD Tamil) 6. Dr. Bindu S., (Member – HOD Malayalam) 7. Dr. Nishalekshmi P (Member –HOD Hindi) 8. Sajeesh Kumar M (Member- HOD Physical Education) 9. Dr. Robert Antony (Elected Member) 10. Dr. Srividya S (Member & NAAC Coordinator) 11. Prasanth K V (Elected Member & IQAC Coordinator) 12. Rekha C C (Office Rep & Junior Superintendent) 13. Vineeth E (Member & Librarian)
2	IQAC	<ol style="list-style-type: none"> 1. Prasanth K V, Coordinator 2. Madhu, Junior Supdt., Nallepilly Grama Panchayat 3. Pramod P., Chittur Block Panchayat 4. Sundaram M., College Alumni 5. Dr. Seethalekshmi M P, HoD, Commerce (Member) 6. Dr. Kavitha T., HoD, Tamil (Member) 7. Dr. Srividya S. NAAC Coordinator (Member) 8. Dr. Vipin P Sivaram, HoD, Biochemistry (Member) 9. Deepthi K.S., Assistant Professor, Microbiology 10. Rekha C.C., Junior Supdt. 11. Kum. Nandita D., Student Representative
3	NAAC Core Committee	<ol style="list-style-type: none"> 1. Dr. Srividya S., Coordinator 2. Dr. Chribuna Viswas, Vice Principal 3. Prasanth K V, IQAC Coordinator 4. Amala A.K., Asso. Prof., Commerce 5. Dr. Vijayan K T V., HoD, Microbiology 6. Dr. Vipin P Sivaram, HoD, Biochemistry 7. Rekha C C., Junior Supdt.
4	College Development Committee (CDC)	<ol style="list-style-type: none"> 1. Amala A.K., Asso. Professor, Commerce (Convener) 2. Sajeesh Kumar M, Member 3. Dr. Vipin P Sivaram, Member 4. Rekha C C, Junior Supdt. 5. Reshmi, PTA Vice president
5	PTA Executive Committee	<ol style="list-style-type: none"> 1. Dr. Robert Antony, Secretary 2. Dr. Chribuna Viswas, HoD. English 3. Dr. Seethalekshmi M.P., HoD, Commerce 4. Dr. Kavitha T., HoD, Tamil 5. Reshmi, PTA Vice President

		6. Ananthalakshmi, Parent 7. John Britto, Parent 8. Suresh, Parent
6	Discipline Committee	1. Dr. Chribuna Viswas (Convener) 2. Dr. Seethalekshmi M P (Member-HoD Commerce) 3. Dr. Vijayan K T V (Member –HOD Microbiology) 4. Dr. Kavitha T (Member – HOD Tamil)
7	Anti-Ragging Cell	1. Amala A.K. (Convener) 2. Dr.Seethalekshmi M P, HoD, Commerce 3. Dr. Kavitha T., HoD, Tamil 4. Dr. Vipin P Sivaram, HoD, Biochemistry 5. SHO Kozhinjampara 6. Legal Advisor
8	Anti-Ragging Squad	1. Dr. Chribuna Viswas (Convener) 2. Dr.Vijayan K T V, HoD, Microbiology 3. Dr. Seethalekshmi M P, HoD, Commerce 4. Dr.Vipin P Sivaram, HoD, Biochemistry 5. Dr. Kavitha T. HoD, Tamil 6. Dr. Bindu S, NSS Programme Officer
9	Internal Complaints Committee	1. Amala A.K., Associate Professor 2. Chribuna Viswas, Associate Professor 3. Dr. Reshma C.V., Assistant Professor 4. Rekha C.C., Junior Supdt. 5. Noorjehan S., Senior clerk 6. Hasnina Elliyas, Student Rep.,Microbiology 7. Devna Babu, Student Rep, English 8. Nandana, Student Rep, B.Com. 9. Arya Nanda, Student Rep, Tamil
10	Grievance Redressal Committee	1. Amala A.K., Convener 2. Dr. Srividya S., Assistant Professor 3. Dr. Robert Antony, Assistant Professor 4. Abhijith R., College Union Chairman 5. Ali A., III B.A. English
11	Website Committee	1. Ameena I, Coordinator 2. Dr Srividya S. (English) 3. Ramesh K. (Commerce) 4. Prashanth K. V. (English) 5. Swetha Kesav (Biostatistics) 6. Kum Nandita (I MSc Microbiology, Student Rep)
12	Anti Human Trafficking Cell	Sajeesh Kumar M, Coordinator
13	Counselling Cell – Jeevani	Dr. Kavitha T, Professor & HOD, Tamil

14	SC/ST Grievance Cell	Sajeesh Kumar M, Convener
15	College Academic Council	1. Dr. Vijayan K T V, HOD, Microbiology, Convener 2. Chribuna Viswas, HOD, English
16	Admission Committee	1. Nimi Narayanan (Nodal Officer) 2. Dr. Seethalekshmi M P (Member – HOD, Commerce) 3. Chribuna Viswas (Member, HOD, English) 4. Dr. Vijayan K T V (Member –HOD, Microbiology) 5. Dr. Kavitha T (Member – HOD, Tamil) 6. Rekha C.C., Junior Supdt.
17	Purchase Committee	1. Dr. Reshma C V (Convener) 2. Dr. Seethalekshmi M P (Member-HoD Commerce) 3. Chribuna Viswas (Member, HoD, English) 4. Dr. Vijayan K T V (Member –HOD Microbiology) 5. Dr. Kavitha T (Member – HOD Tamil) 6. Dr. Vipin P Sivaram (Member, HoD, Biochemistry) 7. Sajeesh Kumar M (Member, HoD, Physical Education) 8. Rekha C.C. (Junior Supdt) 9. Vineeth E., (Librarian Grade IV)
18	Canteen Monitoring Committee	1. Dr. Seethalekshmi M P, Convener 2. Dr. Kavitha T., HoD, Tamil 3. Dr. Srividya S, NAAC Coordinator 4. Sri. Sajeesh Kumar M, HoD, Physical Education 5. Dr. Robert Antony, Assi. Professor, Microbiology
19	Library Advisory Committee	1. Vineeth E, Librarian – Secretary 2. Dr. Seethalekshmi M P (Member-HoD Commerce) 3. Chribuna Viswas (Member, HoD, English) 4. Dr. Vijayan K T V (Member –HOD, Microbiology) 5. Dr. Kavitha T (Member – HOD, Tamil) 6. Kum. Hasnina Elliyas , II B.Sc. Microbiology
20	Building Committee	1. Dr. Vijayan K T V (Convener) 2. Chribuna Viswas (Member) 3. Sajeesh Kumar M (Member) 4. Dr. Vipin P Sivaram (Member) 5. Rekha C.C. (Junior Supdt)
21	Plan Proposal Committee	1. Chribuna Viswas, HoD, English, Convener 2. Dr. Vijayan K T V., HoD, Microbiology 3. Dr. Seethalekshmi M P, HoD, Commerce 4. Dr. Kavitha T., HoD, Tamil 5. Dr. Bindu S., HoD, Malayalam 6. Dr. Vipin P Sivaram, HoD, Microbiology 7. Dr. Nishalekshmi P., HoD, Hindi 8. Sajeesh Kumar M., HoD, Physical Education 9. Smt. Rekha C.C., Junior Supdt.

22	Legal Literacy Club	Deepthi K S, Convener
23	Technical Committee	1. Dr. Robert Antony, Convener 2. Dr. Vipin P Sivaram, HOD, Biochemistry 3. Swetha Kesav, Guest faculty, Biostatistics and Computer application
24	Land Management Committee	Dr. Robert Antony
25	Bhoomithrasena Club	Dr. Saranyadevi K., Assi. Professor, Microbiology
26	NLIST	Vineeth E, Librarian
27	Green Audit/ Green Campus	1. Dr. Saranya Devi, Convener 2. Prasanth K V (English) 3. Dr. Seethalekshmi M P (Commerce) 4. Deepthi K S (Microbiology) 5. Dr. Kavitha T (Tamil) 6. Dr. Bindu S. (NSS Coordinator) 7. Gayathri K K (Office)
28	Open Course	Sajeesh Kumar M, Coordinator
29	University Examination	1. Dr. Vijayan K T V, Chief Supdt. 2. Chribuna Viswas, Additional Chief Supdt.
30	Senate Election	Ramesh K, Assi. Presiding Officer
31	LMS	1. Dr. Vipin P Sivaram, Nodal Officer 2. Prasanth K V, Nodal Officer
32	KFONE	Prasanth K V, Nodal Officer
33	Hunger Free Campus	1. Dr. Robert Antony, Microbiology 2. Sindhu K N, Commerce 3. Prasanth K V, English 4. Dr. Kavitha T, Tamil
34	Anti-Narcotic Club /UNARVU	1. Dr. Bindu S., Coordinator 2. Ameena I, Assistant Professor, Microbiology, Staff Representative (Yodhavu) 3. Dr. Vipin P. Sivaram, Hostel Warden 4. Dr. Reshmi, Women Cell Coordinator 5. Abhijith, College Union Chairman 6. Reshmi, PTA Vice President
35	Anti-Narcotics Nerkoottam	Chribuna Viswas, Coordinator
36	Anti-Narcotics SRADHA (Hostel)	Dr. Vipin P Sivaram
37	CBCSS	Dr. Seethalekshmi M P, Coordinator
38	Centralised College Portal	Ramesh K, Nodal Officer
39	OBC Liaison Officer	Ramesh K.
40	Cooperative Store	Sindhu K N
41	ED Club	Sindhu K N
42	Human Value Cell	Chribuna Viswas
43	Rahasya Parathi Parihara Cell	Dr. Kavitha T
44	Women Cell	Dr. Nishalekshmi P.

45	Staff Club Secretary	Dr. Senthil N
46	RTI Officer	Sajeesh Kumar M.
47	Tourism Club	Sajeesh Kumar M
48	Birds Club	Dr. Senthil N
49	IT in-charge	Swetha Kesav
50	Earn While You Learn (EWYL)	Ameena I
51	Compliance Officer	Ramesh K
52	FDSJ (Forum for Democracy and Social Justice)	<ol style="list-style-type: none"> 1. Indu Rajasekharan, Teacher Coordinator 2. Abhijith, College Union Chairman, Student Coordinator 3. Sajith G, Senior Clerk, Non-teaching staff Representative 4. PTA Member 5. Student Representative 6. Local Rep (MP/MLA)
53	English Club	Indu Rajasekharan
54	Hindi Club	Dr. Nishalekshmi P
55	Tamil Mandram	Dr. Kavitha T.
56	Biometric Punching	Dr. Seethalekshmi M P
57	Computer Lab in-charge	Swetha Kesav
58	Minority Cell	Ramesh K
59	Inclusive Cell	Dr. Vipin P Sivaram
60	Hostel Warden	Dr. Vipin P Sivaram
61	Resident Tutor	Deepthi K S
62	RUSA fund Application Committee	<ol style="list-style-type: none"> 1. Dr.Seethalekshmi M P 2. Chribuna Viswas 3. Dr.Robert Antony 4. Dr.Vipin P Sivaram
63	Radio Club	<ol style="list-style-type: none"> 1. Dr.Vipin P Sivaram, Teacher Representative 2. Nandana, II B. Com, Student Representative 3. Aparnakshmi, I B.Sc., Student Representative
64	Electoral Literacy Club	Dr. Srividya S
65	Gender Sensitization Cell	Indu Rajasekharan
66	Environment/Nature club	Nimi Narayanan
67	College Alumni	Dr. Robert Antony
68	Research Committee	<ol style="list-style-type: none"> 1. Smt. Deepthi K S 2. Dr. Srividya S 3. Dr. Robert Antony 4. Dr. Vipin P Sivaram 5. Dr. Seethalekshmi M P 6. Dr. Nishalekshmi P 7. Dr. Kavitha T 8. Dr. Bindu S
69	Social Media Champion	Ameena I

70	Career Guidance and Placement Cell	Dr. Prabhakaran Karthikeyan
71	Connect Career to Campus, YIP (Young Innovators Programme)/ASAP	Dr. Reshma C V Sindhu K N
72	Scholarship Nodal Officer	Dr. Saranyadevi K
73	NSS Red Ribbon Club Pain and Palliative Care Lahari Vimukta Cell	Dr. Bindu S
74	College Calendar/Handbook	Ameena I
75	College Union Election	1. Ramesh K., Returning Officer 2. Dr. Robert Antony, Assistant Returning Officer
76	AISHE	Prasanth K V
77	ORICE	Nimi Narayanan, Nodal Officer
78	Master Time Table	Ameena I
79	Audit Course	Dr. Seethalekshmi M P
80	Digilocker Nodal Officers	1. Ramesh K. 2. Dr. Vijayan K T V.
81	Student For Society	Chribuna Viswas
82	Malayala Bhasha, PRO	Dr. Bindhu S.
83	Aranyakam Nature Foundation/ Biodiversity	Dr. Srividya S., Coordinator
84	College Karshakasangham /Agricultural Club	Ameena I, Coordinator

LIBRARY RULES

- The college identity card is compulsory for getting access to the library. The library will be kept open from 9.30 am to 4.30 pm on all working days.
- Members should sign in the register kept at the entrance, before entering the library.
- Personal belongings like books, bags, etc. should be kept in the property counter at the entrance of the library.
- Strict silence should be observed in the library and reading room; group study, conversations, etc. are not permitted.
- Reference books, journals, magazines, newspapers, etc. Will not be issued as loans.
- Books will be issued for a maximum period of 14 days. They will be reissued if no other demand exists for it.
- A fine of Rs 1 per day for each book will be charged after the due date.
- If any book is lost or damaged, it should be either replaced with the same / latest edition or pay the penal cost as per government rules.

ANTI RAGGING POLICY

Ragging means the doing of any Act which causes, or is likely to cause any Physical, Psychological or Physiological harm of apprehension or shame or embarrassments to a student, and includes,

- (a) Teasing or abusing, or playing practical jokes on, or causing hurt to any student, OR
- (b) asking any student to perform any Act, or Thing, which He / She would Not, in the ordinary cause, be willing to Do or Perform. Ragging is strictly prohibited in our institution as per Government order. Names of those indulging in ragging will be instantly removed from the roll and further action will be taken as per Government law and order

INTERNAL COMPLIANCE COMMITTEE

In Pursuance of The Sexual Harassment of Woman at workplace (Prevention, Prohibition and Redressal) Act, 2013 and UGC Regulation 2015, an Internal Complaint Committee (ICC) for Gender sensitization and Complaints against Sexual Harassment of Women at Work place (Prevention Prohibition and Redressal) has constituted in the college. The purpose of the committee is to provide protection against sexual harassment of women at workplace and for the prevention and redressal of complaints of harassment and for matters connected therewith or incidental thereto. The Presiding officer and every member of the Internal Complaint Committee shall hold office for a period not exceeding three years, from the date of nomination.

STUDENT DISCIPLINARY REGULATIONS

All accepted students (those pursuing a degree from the College) are expected to conform to UGC/University policies and regulations. If a student is violating the rules, the behaviour will be investigated. If a rule has been broken, fines or sanctions may be applied following the STUDENT DISCIPLINARY COMMITTEE PROCEDURE.

The Rules of Behaviour

A student must:

1. Act in accordance with instructions issued by any person or body authorised to act on behalf of the College in the proper discharge of their duties.
2. Act following all health and safety regulations and instructions issued by the UGC, University, a College or other associated institution.
3. Inform the University of any Relevant Unspent Criminal Conviction
4. Act in accordance with the terms of the code of practice issued under the provisions of the various Education Act of Government of Kerala & Government of India regarding meetings and public gatherings on college Premises.
5. Act in accordance with the Statutes and Ordinances and any rules and procedures established under the Statutes and Ordinances.

A student must not:

1. Interfere with or attempt to interfere with any student's ability to pursue their studies or fulfil their obligations by interfering with college activities or those of any other member of the collegiate community; The following rules of conduct are outlined in the UGC/Calicut University regulations, statutes, and ordinances and must be followed by students.
2. Damage, misappropriate or occupy without appropriate permission any College property or premises, or any property or premises accessed as a result of a College activity.
3. Interfere in the freedom of speech or lawful assembly of a member of the collegiate community or visitor to the college.
4. Engage or attempt to engage in physical misconduct, sexual misconduct or abusive behaviour: towards a member of the collegiate community; or anyone within the precincts of the College activity.
5. Damage or misappropriate property belonging to a member of the collegiate community; or belonging to anyone within the precincts of the College during the course of a College activity.
6. Endanger the health and safety of anyone within the precincts of the College or in the course of a College activity.
7. Engage in any form of academic misconduct.
8. Forge, falsify or improperly use information to gain or attempt to gain an academic or personal advantage. **A former student must not** forge, falsify or improperly use examination results, academic achievements, data, documents, or awards from the college/ University.

MASTER TIME TABLE (2023 -2024)

Monday															
Semester I						Semester III					Semester V				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	Core-MB	SL	CM I - BC	GE	GE	Core- MB	CM1 - BC	Core- MB	Practical Core	Practical Core	OC	Core- MB	Core- MB	Core- MB	Core- MB
B Com Finance	GE	Core - COM	CM	GE	SL	Core - COM	CM	Core - COM	Core-COM	Core-COM	OC	Core-COM	Core-COM	Core-COM	Core-COM
BA Functional English	SL	CM - ENG	Core - ENG	GE	GE	CM - ENG	CM - ENG	Core - ENG	SL	GE	OC	Core - ENG	Core - ENG	Core - ENG	Project
BA Tamil	SL	Core - TAM	Core - TAM	GE	GE	CM2 - ECO	CM2 - ECO	Core - TAM	SL	GE	OC	Core-TAM	Core-TAM	Core-TAM	Core-TAM
MSc Microbiology	MB	MB	MB	Practical	Practical	MB	MB	Practical	Practical	Practical					
Semester II						Semester IV					Semester VI				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	Core-MB	SL	CM I - BC	GE	GE	Core- MB	CM I - BC	Core- MB	Core- MB	Core- MB	Core- MB	Core- MB	Practical Core	Project	Project
B Com Finance	GE	Core - COM	Core - COM	GE	SL	Core - COM	Core - COM	Core - COM	CM	Core-COM	Core-COM	Core-COM	Core-COM	Core-COM	Project
BA Functional English	SL	CM - ENG	Core - ENG	GE	GE	CM - ENG	CM - ENG	Core - ENG	GE	GE	Core - ENG	Core - ENG	Core - ENG	Core - ENG	Project
BA Tamil	SL	CM - Eco	CM - Eco	GE	GE	Core-TAM	Core-TAM	Core-TAM	SL	GE	Core-TAM	Core-TAM	Core-TAM	Core-TAM	Core-TAM
MSc Microbiology	MB	MB	MB	Practical	Practical	MB	MB	Practical	Practical	Practical					
MB - Microbiology, GE - General English, SL - Second Language (Hindi/Malayalam/Tamil), L - Language, C - Core, CM - Complementary, BC - Biochemistry, BS - Biostatistics, COM - Commerce, OC - Open Course, ENG - English, TAM - Tamil, HIS - History, ECO - Economics															

MASTER TIME TABLE (2023 -2024)

Tuesday															
Semester I						Semester III					Semester V				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	SL	CM 2 - BS	GE	GE	SL	Core-MB	Core-MB	Practical-CM2	Practical-CM2	Practical-CM2	Core-MB	Core-MB	Core-MB	Practical Core	Practical Core
B Com Financ	CM	GE	SL	GE	Core-COM	Core-COM	Core-COM	Core-COM	CM	Core-COM	Core-COM	Core-COM	Core-COM	Core-COM	Core-COM
BA Functional English	Core- ENG	Core - ENG	GE	GE	CM - ENG	Core- ENG	CM- ENG	GE	SL	Core- ENG	Core- ENG	Core- ENG	Core- ENG	Core- ENG	Core- ENG
BA Tamil	CM1-HIS	Core - TAM	GE	GE	CM1-HIS	CM2 - Eco	Core - TAM	GE	SL	Core-TAM	Core - TAM	Core-TAM	Core-TAM	Core-TAM	Core - TAM
MSc Microbiology	MB	MB	Practical	Practical	Practical	MB	MB	MB	Practical	Practical					
Semester II						Semester IV					Semester VI				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	SL	CM 2 - BS	GE	GE	SL	Core-MB	Core-MB	Core-MB	CM 1 - BC - Practical	CM 1 - BC - Practical	Core-MB	Core-MB	Practical Core	Practical Core	Practical Core
B Com Financ	Core- COM	GE	SL	GE	Core-COM	Core-COM	CM	Core-COM	Core-COM	Core-COM	Core-COM	Core-COM	Core-COM	Core-COM	Project
BA Functional English	Core-ENG	Core - ENG	GE	GE	CM - ENG CM2- ECO	Core- ENG	CM- ENG	GE	SL	Core- ENG	Core- ENG	Core- ENG	Core- ENG	Core- ENG	Core- ENG
BA Tamil	CM 2- ECO	Core - TAM	GE	GE		Core- TAM	Core- TAM	GE	SL	Core-TAM	Core - TAM	Core-TAM	Core-TAM	Core-TAM	Core-TAM
MSc Microbiology	MB	MB	MB	Practical	Practical	MB	MB	Practical	Practical	Practical					

MB - Microbiology, GE - General English, SL - Second Language (Hindi/Malayalam/Tamil), L - Language, C - Core, CM - Complementary, BC - Biochemistry, BS - Biostatistics, COM - Commerce, OC - Open Course, ENG - English, TAM - Tamil, HIS - History, ECO - Economics

MASTER TIME TABLE (2023 -2024)

Wednesday															
Semester I						Semester III					Semester V				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	CM2- BS	SL	GE	Core- MB	CM2- BS	Core- MB	Core- MB	Core- RM	Practical CM2- BS	Practical CM2- BS	OC	Core- MB	Core- MB	Practical Core	Practical Core
B Com Finance	SL	CM	GE	Core- COM	GE	Core- COM	Core- COM	Core- COM	CM	Core- COM	OC	Core- COM	Core- COM	Core- COM	Core- COM
BA Functional English	Core- ENG	CM- ENG	GE	SL	CM- ENG	CM- ENG	Core- ENG	GE	Core- ENG	SL	OC	Core- ENG	Core- ENG	Core- ENG	Project
BA Tamil	CM1- HIS	Core- TAM	GE	SL	CM1- HIS	CM2- ECO	Core- TAM	GE	Core- TAM	SL	OC	Core- TAM	Core- TAM	Core- TAM	Core- TAM
MSc Microbiology	MB	MB	Practical	Practical	Practical	MB	MB	MB	MB	Practical					
Semester II						Semester IV					Semester VI				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	CM2- BS	SL	GE	Core- MB	CM2- BS	Core- MB	Core- MB	Practical CM2- BS	Practical CM2- BS	CM2- BS	Core- MB	Practical	Practical	Practical	Practical
B Com Finance	SL	Core- COM	GE	Core- COM	GE	Core- COM	CM	Core- COM	Core- COM	Core- COM	Core- COM	Core- COM	Core- COM	Core- COM	Project
BA Functional English	Core- ENG	CM- ENG	GE	SL	CM- ENG	CM- ENG	Core- ENG	GE	Core- ENG	SL	Core- ENG	Core- ENG	Core- ENG	Core- ENG	Project
BA Tamil	Core- TAM	CM2- ECO	GE	SL	CM2- ECO	CM1- HIS	Core- TAM	GE	CM1- HIS	SL	Core- TAM	Core- TAM	Core- TAM	Core- TAM	Core- TAM
MSc Microbiology	MB	MB	MB	Practical	Practical	MB	MB	MB	Dissertation	Dissertation					

MB - Microbiology, GE - General English, SL - Second Language (Hindi/Malayalam/Tamil), L - Language, C - Core, CM- Complementary, BC - Biochemistry, BS - Biostatistics, COM- Commerce, OC - Open Course, ENG - English, TAM - Tamil, HIS - History, ECO - Economics

MASTER TIME TABLE (2023 -2024)

Thursday															
Semester I						Semester III					Semester V				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	GE	CM2-BS	GE	Practical CMI -BC	SL	Core -RM	Core -MB	Core -MB	CM 2 - BS	CM 2 - BS	Core -MB	Core-MB	Core -MB	Project	Project
B Com Finance	GE	Core - COM	SL	CM	Core - COM	Core - COM	Core - COM	Core - COM	Core - COM	CM	Core -COM	Core -COM	Core -COM	Core -COM	Core -COM
BA Functional English	GE	CM - ENG	GE	SL	Core - ENG	GE	SL	Core - ENG	Core - ENG	CM - ENG	Core - ENG	Core - ENG	Core - ENG	Core - ENG	Core - ENG
BA Tamil	GE	CM1-HIS	GE	SL	CM1- HIS	GE	SL	CM2 - ECO	Core - TAM	Core -TAM	Core -TAM	Core -TAM	Core -TAM	Core -TAM	Core -TAM
MSc Microbiology	MB	MB	MB	Practical	Practical	MB	MB	Practical	Practical	Practical					
Semester II						Semester IV					Semester VI				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	GE	Practical CMI- BC	GE	CM1 - BC	SL	Core -MB	Practical Core	Practical Core	CM2-BS	CM2- BS	Core -MB	Core -MB	Core -MB	Core -MB	Practical
B Com Finance	GE	Core - COM	SL	Core - COM	Core - COM	Core - COM	Core - COM	Core - COM	CM	Core -COM	Core -COM	Core -COM	Core -COM	Core -COM	Core -COM
BA Functional English	GE	CM - ENG	GE	SL	Core - ENG	GE	SL	Core - ENG	Core - ENG	CM - ENG	Core - ENG	Core - ENG	Core - ENG	Core - ENG	Core - ENG
BA Tamil	GE	Core - TAM	GE	SL	Core - TAM	GE	SL	Core - TAM	CM1- HIS	CM1- HIS	Core -TAM	Core -TAM	Core -TAM	Core -TAM	Core -TAM
MSc Microbiology	MB	MB	MB	MB	MB	MB	Dissertation	Dissertation	Dissertation	Dissertation					

MB - Microbiology, GE - General English, SL - Second Language (Hindi/Malayalam/Tamil), L - Language, C - Core, CM - Complementary, BC - Biochemistry, BS - Biostatistics, COM- Commerce, OC - Open Course, ENG - English, TAM - Tamil, HIS - History, ECO - Economics

MASTER TIME TABLE (2023 -2024)

Friday															
Semester I						Semester III					Semester V				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	Core - MB	Practical CM1	CM2- BS	GE	GE	Core- MB	CM2- BS	Core- MB	CM1 - BC	CM1 - BC	OC	Core- MB	Core- MB	Core- MB	Core- MB
B Com Finance	CM	GE	Core - COM	GE	SL	Core - COM	Core - COM	Core - COM	Core - COM	CM	OC	Core - COM	Core - COM	Core - COM	Core - COM
BA Functional English	CM - ENG	SL	Core - ENG	GE	GE	Core - ENG	CM - ENG	SL	GE	Core - ENG	OC	Core - ENG	Core - ENG	Core - ENG	Core - ENG
BA Tamil	Core-TAM	SL	Core-TAM	GE	GE	CM2 - ECO	Core-TAM	SL	GE	Core-TAM	OC	Core-TAM	Core-TAM	Core-TAM	Core-TAM
MSc Microbiology	MB	MB	MB	Practical	Practical	MB	Practical	MB	Practical	Practical					
Semester II						Semester IV					Semester VI				
Course	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour	I Hour	II Hour	III Hour	IV Hour	V Hour
BSc Microbiology	Core - MB	Practical CM1	CM2- BS	GE	GE	Core- MB	Core- MB	Practical Core	CM2- BS	CM1 - BC	Core- MB	Core- MB	Core- MB	Practical	Practical
B Com Finance	Core - COM	GE	Core - COM	GE	SL	CM	Core - COM	Core - COM	Core - COM	Core - COM	Core - COM	Core - COM	Core - COM	Core - COM	Project
BA Functional English	CM - ENG	SL	Core - ENG	GE	GE	Core - ENG	CM - ENG	SL	GE	Core - ENG	Core - ENG	Core - ENG	Core - ENG	Core - ENG	Core - ENG
BA Tamil	Core-TAM	SL	Core-TAM	GE	GE	Core-TAM	CM1 - HIS	SL	GE	CM1 - HIS	Core-TAM	Core-TAM	Core-TAM	Core-TAM	Core-TAM
MSc Microbiology	MB	MB	MB	MB	MB	Dissertation	Dissertation	Dissertation	Dissertation	Dissertation					

MB - Microbiology, GE - General English, SL - Second Language (Hindi/Malayalam/Tamil), L - Language, C - Core, CM- Complementary, BC - Biochemistry, BS - Biostatistics, COM- Commerce, OC - Open Course, ENG - English, TAM - Tamil, HIS - History, ECO - Economics

**UNIVERSITY OF CALICUT - ACADEMIC CUM EXAMINATION
CALENDAR 2023-24**

(DOA / PAREEKSHA BHAVAN)

No.20097/EG-I-ASST-1/2014/PB (I)

Dated,30.05.2023

ACADEMIC CUM EXAMINATION CALENDAR 2023-24

Name of Examination	Issuance of Admission Notification	Commencem of Online Registration	Date of Entrance Exam, if applicable	Date of Admission	Commencem of Semester	Date of Exam Registration	Last Date for Submission of APC	End of Semester	Date of Commencem of Examinations	Date of Conclusion of Exam	Last Date for Uploading Internal Marks	Date of Publication of Result
1	2	3	4	5	6	7	8	9	10	11	12	13
UG Programmes without Entrance Examination (Semester- CBCSS & CUCBCSS)												
BA/ BSc/ BCom/ BBA/ BCA/ BA Afsal UI Ulama/ BSW/ BTA/ BTTM/ BTHM/ BVC/ BHA/ BTP/ BVoc/ BMMC/ BCom (Honours)												
I Semester	Not scheduled	Not scheduled	NA		01.08.23	12.09.23	22.11.23	22.12.23	30.11.23	22.12.23	13.12.23	31.01.24
II Semester					03.01.24	13.02.24	14.06.24	16.07.24	24.06.24	16.07.24	05.07.24	23.08.24
III Semester					03.08.23	12.09.23	23.11.23	03.01.24	01.12.23	03.01.24	14.12.23	09.02.24
IV Semester					04.01.24	13.02.24	18.06.24	18.07.24	25.06.24	18.07.24	09.07.24	24.08.24
V Semester					01.06.23	11.07.23	03.10.23	26.10.23	12.10.23	26.10.23	26.10.23	01.12.23
VI Semester					27.10.23	12.12.23	26.02.24	13.03.24	05.03.24	13.03.24	18.03.24	22.04.24
UG Programmes without Entrance Examination (Year Stream) : BHM/ BHM & CT (4 Years)												
BHM/ BHM & CT												
I YEAR	Not scheduled	Not scheduled	NA		01.08.23	12.09.23	02.07.24	31.07.24	11.07.24	25.07.24	23.07.24	03.09.24
II YEAR					03.08.23	12.09.23	22.07.24	02.08.24	29.08.24	12.09.24	12.08.24	25.10.24
III YEAR					16.08.23	19.09.23	02.08.24	14.08.24	12.08.24	27.08.24	22.08.24	09.10.24
IV YEAR					11.08.23	19.09.23	18.07.24	09.08.24	26.07.24	09.08.24	08.08.24	23.09.24

Name of Examination	Issuance of Admission Notification	Commencem of Online Registration	Date of Entrance Exam, if applicable	Date of Admission	Commencem of Semester	Date of Exam Registration	Last Date for Submission of APC	End of Semester	Date of Commencem of Examinations	Date of conclusion of Exam	Last Date for Uploading Internal Marks	Date of Publication of Result
1	2	3	4	5	6	7	8	9	10	11	12	13
PG Programmes Without Entrance Examination (Semester - CBCSS Pattern)												
(M.A/ M.Sc/ M.Com/ MTTM/ MTHM/ MHM/ MVoc/PG Diploma Courses (only 2 Semesters)												
I Semester	Not scheduled	Not scheduled	N/A		01.08.23	12.09.23	05.12.23	22.12.23	13.12.23	22.12.23	26.12.23	31.01.24
II Semester					03.01.24	13.02.24	05.07.24	16.07.24	22.07.24	31.07.24	26.07.24	09.09.24
III Semester					04.08.23	12.09.23	22.12.23	04.01.24	04.01.24	22.01.24	15.01.24	28.02.24
IV Semester					05.01.24	13.02.24	28.06.24	19.07.24	05.07.24	19.07.24	19.07.24	27.08.24
PG Programmes With Entrance Examination - In Affiliated colleges & University centres (Semester - CBCSS Pattern)												
MSc Health & Yoga Therapy/ MSW/MA Journalism & Mass Communication/ MSc Forensic Science												
I Semester	21.03.23	21.03.23	May 18,19		01.08.23	12.09.23	05.12.23	22.12.23	13.12.23	22.12.23	26.12.23	31.01.24
II Semester					03.01.24	13.02.24	05.07.24	16.07.24	22.07.24	31.07.24	26.07.24	09.09.24
III Semester					04.08.23	12.09.23	22.12.23	04.01.24	04.01.24	22.01.24	15.01.24	28.02.24
IV Semester					05.01.24	13.02.24	28.06.24	19.07.24	05.07.24	19.07.24	19.07.24	27.08.24

Name of Examination	Issuance of Admission Notification	Commencement of Online Registration	Date of Entrance Exam, if applicable	Date of Admission	Commencement of Semester	Date of Exam Registration	Last Date for Submission of APC	End of Semester	Date of Commencement of Examinations	Date of Conclusion of Exam	Last Date for Uploading Internal Marks	Date of Publication of Result
1	2	3	4	5	6	7	8	9	10	11	12	13
MCA (University centres)												
I Semester	21.03.23	21.03.23	May 18,19		01.08.23	12.09.23	12.12.23	22.12.23	04.01.24	17.01.24	04.01.24	23.02.24
II Semester					03.01.24	13.02.24	05.07.24	16.07.24	19.07.24	01.08.24	23.07.24	10.09.24
III Semester					04.08.23	12.09.23	22.12.23	04.01.24	03.01.24	12.01.24	10.01.24	20.02.24
IV Semester					05.01.24	13.02.24	08.07.24	19.07.24	18.07.24	29.07.24	25.07.24	06.09.24
MBA (Affiliated Colleges & SMS Centres)												
I Semester					15.09.23	17.10.23	25.01.24	06.02.24	06.02.24	26.02.24	12.02.24	05.04.24
II Semester					07.02.24	12.03.24	08.08.24	21.08.24	22.08.24	11.09.24	29.08.24	24.10.24
III Semester					21.09.23	31.10.23	01.02.24	12.02.24	07.02.24	06.03.24	21.02.24	17.04.24
IV Semester					13.02.24	19.03.24	16.08.24	30.08.24	23.08.24	27.09.24	06.09.24	06.11.24
B.Ed												
I Semester					01.08.23	12.09.23	08.12.23	18.12.23	03.01.24	09.01.24	03.01.24	16.02.24
II Semester					19.12.23	23.01.24	21.06.24	04.07.24	15.07.24	19.07.24	08.07.24	27.08.24
III Semester					09.08.23	19.09.23	22.12.23	05.01.24	No Theory Exam	No Theory Exam	10.01.24	08.04.24
IV Semester					06.01.24	13.02.24	29.06.24	12.07.24	05.07.24	12.07.24	18.07.24	21.08.24
M.Ed.												
I Semester					01.08.23	12.09.23	04.12.23	18.12.23	11.12.23	18.12.23	03.01.24	25.01.24
II Semester					19.12.23	23.01.24	20.06.24	04.07.24	26.06.24	04.07.24	08.07.24	12.08.24
III Semester					09.08.23	19.09.23	22.12.23	05.01.24	03.01.24	08.01.24	10.01.24	15.02.24
IV Semester					06.01.24	13.02.24	01.07.24	12.07.24	08.07.24	12.07.24	18.07.24	22.08.24

Name of Examination	Issuance of Admission Notification	Commencement of Online Registration	Date of Entrance Exam, if applicable	Date of Admission	Commencement of Semester	Date of Exam Registration	Last Date for Submission of APC	End of Semester	Date of Commencement of Examinations	Date of Conclusion of Exam	Last Date for uploading Internal Marks	Date of Publication of Result
1	2	3	4	5	6	7	8	9	10	11	12	13
Unitary LLB (3 Year)												
I Semester					*	*	*	*	*	*	*	*
II Semester					01.06.23	18.07.23	18.10.23	31.10.23	17.11.23	01.12.23	08.11.23	09.01.24
III Semester					01.11.23	12.12.23	18.03.24	30.03.24	11.06.24	24.06.24	08.04.24	31.07.24
IV Semester					01.06.23	18.07.23	18.10.23	31.10.23	30.10.23	09.11.23	08.11.23	16.12.23
V Semester					01.11.23	12.12.23	18.03.24	30.03.24	10.06.24	21.06.24	08.04.24	29.07.24
VI Semester					01.06.23	18.07.23	18.10.23	31.10.23	27.10.23	10.11.23	08.11.23	18.12.23
BBA.,LLB/ BCom., LLB (5 Year)												
I Semester					*	*	*	*	*	*	*	*
II Semester					01.06.23	18.07.23	18.10.23	31.10.23	06.12.23	21.12.23	08.11.23	30.01.24
III Semester					01.11.23	12.12.23	18.03.24	30.03.24	11.06.24	27.06.24	08.04.24	05.08.24
IV Semester					01.06.23	18.07.23	18.10.23	31.10.23	30.10.23	14.11.23	08.11.23	20.12.23
V Semester					01.11.23	12.12.23	18.03.24	30.03.24	02.07.24	18.07.24	08.04.24	24.08.24
VI Semester					01.06.23	18.07.23	18.10.23	31.10.23	05.12.23	18.12.23	08.11.23	25.01.24
VII Semester					01.11.23	12.12.23	18.03.24	30.03.24	01.07.24	10.07.24	08.04.24	19.08.24
					01.06.23	18.07.23	18.10.23	31.10.23	20.11.23	04.12.23	08.11.23	11.01.24
IX Semester					01.11.23	12.12.23	18.03.24	30.03.24	10.06.24	26.06.24	08.04.24	02.08.24
X Semester					01.06.23	18.07.23	18.10.23	31.10.23	27.10.23	13.11.23	08.11.23	19.12.23
LLM - University Department of Law (with Entrance)												
I Semester					01.08.23	12.09.23	12.12.23	22.12.23	04.01.24	17.01.24	04.01.24	23.02.24
II Semester					03.01.24	13.02.24	05.07.24	16.07.24	19.07.24	01.08.24	23.07.24	10.09.24
III Semester					04.08.23	12.09.23	22.12.23	04.01.24	03.01.24	12.01.24	10.01.24	20.02.24
IV Semester					05.01.24	13.02.24	08.07.24	19.07.24	18.07.24	29.07.24	25.07.24	06.09.24

Name of Examination	Issuance of Admission Notification	Commencement of Online Registration	Entrance Exam, if applicable	Date of Admission	Commencement of Semester	Date of Exam Registration	Last date for Submission of APC	End of Semester	Commencement of Examinations	Date of Conclusion of Exam	as a or Uploading Internal Marks	Date of Publication of Result
1	2	3	4	5	6	7	8	9	10	11	12	13
B.Tech.												
I Semester				17.05.23	15.09.23	31.10.23	05.01.24	15.01.24	15.01.24	24.01.24	25.01.24	01.03.24
II Semester					22.01.24	05.03.24	30.04.24	10.05.24	10.05.24	20.05.24	20.05.24	26.06.24
III Semester					31.07.23	12.09.23	17.11.23	30.11.23	29.11.23	12.12.23	04.12.23	19.01.24
IV Semester					04.12.23	16.01.24	22.03.24	05.04.24	02.04.24	15.04.24	08.04.24	22.05.24
V Semester					31.07.23	12.09.23	17.11.23	30.11.23	07.12.23	21.12.23	04.12.23	30.01.24
VI Semester					04.12.23	16.01.24	22.03.24	05.04.24	22.04.24	06.05.24	08.04.24	12.06.24
VII Semester					31.07.23	12.09.23	17.11.23	30.11.23	28.11.23	06.12.23	04.12.23	15.01.24
VIII Semester					04.12.23	16.01.24	22.03.24	05.04.24	01.04.24	08.04.24	08.04.24	17.05.24
Integrated PG Programmes in Affiliated colleges												
I Semester					01.08.23	12.09.23	28.11.23	22.12.23	06.12.23	22.12.23	19.12.23	31.01.24
II Semester					03.01.24	13.02.24	20.06.24	16.07.24	28.06.24	16.07.24	11.07.24	23.08.24
III Semester					04.08.23	12.09.23	23.11.23	04.01.24	01.12.23	04.01.24	14.12.23	12.02.24
IV Semester					05.01.24	13.02.24	19.06.24	19.07.24	27.06.24	19.07.24	10.07.24	27.08.24
V Semester					11.07.23	16.08.23	22.11.23	04.12.23	07.12.23	18.12.23	11.12.23	25.01.24
VI Semester					05.12.23	15.01.24	14.06.24	26.06.24	20.06.24	26.06.24	01.07.24	01.08.24
Disclaimer:												
*Details will be updated after getting the admission details												
<i>Details of LLM (Affiliated colleges)/M.Arch./B.Arch/ M.P.Ed/B.P.Ed</i>												
<i>Atzal-ul-Ulama/ Adib -i-Fazil/ PG (Dept) etc. will be incorporated after getting the admission details. Details of election , sports meet and cultural activities will be updated</i>												
DIRECTOR, DOA DEAN, SW CONTROLLER OF EXAMINATIONS REGISTRAR PRO VICE CHANCELLOR Dr. M. K. Jayaraj Vice Chancellor												

**GOVERNMENT ARTS AND SCIENCE COLLEGE KOZHINJAMPARA
ACADEMIC CALENDAR**

IQAC

2023-24

2023 - 2024

Date	Event Description
01-06-2023	Commencement of Classes V Sem UG
05-06-2023	World Environment Day Celebration
14-06-2023	World Blood Donor Day
19-06-2023	Reading Day Observance and Celebration
26-06-2023	International day against Drug Abuse and Illicit Trafficking
11-07-2023	Date of Exam Registration V Sem UG
01-08-2023	Commencement of Classes I Sem UG & PG
03-08-2023	Commencement of Classes III Sem UG
04-08-2023	Commencement of Classes III Sem PG
15-08-2023	Independence Day of India
29-08-2023	National Sports day
05-09-2023	Teachers' day, Commencement of Internal Exams for V Sem
08-09-2023	World Literacy Day
12-09-2023	I & III Semester University Exam Registration for UG & PG
02-10-2023	Gandhi Jayanthi
03-10-2023	Last Date of submission of APC V Sem
12-10-2023	Commencement of V Semester UG University Exam
26-10-2023	End of Semester V UG / Date of conclusion of Exam V Sem /Last date for uploading Internal marks
27-10-2023	Commencement of Sem VI UG and Commencement of Internal Exams for I Sem / III Sem UG / PG
22-11-2023	Date of Exam Registration I Sem UG
23-11-2023	Last date of submission of APC Sem III UG
30-11-23	Date of Commencement of Exam I Sem UG
01-12-2023	Date of Publication of result Sem V / Date of Commencement of Exam Sem III World AIDS Day
03-12-2023	International Day of People with Disabilities Commencement of Internal Exams VI Sem UG/ IV Sem PG
05 -12-23	Last Date of Submission of APC Sem I PG
10-12-2023	Human Rights Day
12-12-2023	Date of Exam registration Sem VI

13-12-2023	Date of Commencement of Examination I Sem PG/ Last date of Uploading internal marks Sem I UG
14-12-2023	Last date for Uploading Internal Marks III Sem UG
22-12-2023	Last date of submission of APC Sem III PG / Date of conclusion Exam/ End of Semester/ Sem I UG & PG
23-12-2023	Commencement of Christmas Vacation
26-12-2023	Last Date of uploading internal marks Sem I PG
03-01-2024	Commencement of Sem II UG & PG / End of Semester/ date of conclusion of exam Sem III UG
04-01-2024	Commencement of Sem IV UG / Date of Commencement of Exam III Sem PG / End of Sem III P
05-01-2024	Commencement of Sem IV PG
15-01-2024	Last Date for uploading internal marks III Sem PG
22-01-2024	Date of Conclusion of Exam III Sem PG
24-01-2024	National Girl Child Day of India
26-01-2024	Republic Day - Observance
31-01-2024	Publication of result of Sem I UG & PG
02-02-2024	World Wetlands Day
04-02-2024	World cancer day, Commencement of Internal Exam VI Sem
13-02-2024	Date of Exam Registration Sem II & IV Sem UG & PG
26-02-2024	Last date of APC Sem VI UG
28-02-2024	Date of Publication of result Sem III PG National Science Day
05-03-2024	Date of Commencement of Examinations Sem VI
08-03-2024	International Women's Day Observance and Celebration
13-03-2024	Date of conclusion of exams/ End of Semester VI Sem UG
18-03-2024	Date of uploading Internal marks of VI Sem UG
30-03-2024	Send-Off to final year students
31-03-2024	College Closes for Summer vacation
14-04-2024	Ambedkar Jayanthi
22-04-2024	Date of Publication of results Sem VI World Earth Day

Assumptions Made:

- Date and Time related to the University Examinations, Valuation, and Result Announcement depends on the decision of University of Calicut and the University Academic Calendar and Schedules which will be notified on later dates.
- The date and timing of Admission will change in accordance with the notification and allotment schedules of University of Calicut
- Schemes such as WWS, SSP, ASAP and EWYL are included the calendarexpecting fund allocation for these initiatives this year
- Regular Class Hours: 09:30 am to 3:30 pm
- Time and Duration for the Extra-curricular / Co-curricular activities are earmarked as at least one hour per day preferably from 3:30 pm to 4:30 pm
- College Union Election, Union Activities, Sargotsavam (Art and Cultural Festival), Sports Day Celebration and Competitions, Film Festival, College Day Celebrations, Association Day Celebrations, etc. to be incorporated in this as per the decisions of the University and College Council
- Faculty Guided Activities for Departments: Quiz/ Debate / Discussions/ Elocution / Recitation/ writing of short stories and poems/ making and presenting mono act or mimicry/ Making and presenting short videos or animations/ flash mob / skits/ puzzle games or anysuch activities that are helpful for student engagement and motivation.
- General Programmes and Activities: Programmes concerning environment, ecosystem, pollution, energy conservation, human rights, intellectual property rights etc. shall be organized online and offline
- College Level events and competitions of Sports and Games shall be conducted onregular schedules in the afternoon time, preferably from 3:30 pm to 5 :00 pm, so that the regular classes will not be get affected
- College Level competitions of Off-stage items of Arts Festival shall be conducted based on regular schedule from September 2023 onwards without affecting the regular classes (preferably from 3:30 pm to 4:30 pm

Suggested schedule of activities

Monday – Co-curricular and extracurricular activities
Tuesday – Co-curricular and extracurricular activities
Wednesday – Club activities / Audit Course classes / co-curricular and extracurricular activities
Thursday – Class Tutorial Meeting / Department level activities (Commerce, English, Microbiology, Tamil)
Friday- NAAC related documentation work and Weekly Review/Grievance Redressal Meeting
Saturday- NSS Activities/ Club Activities / EWYL Activities/Audit Course Classes / Add-on Course Classes / CUSSP activities
Sunday – Cultural Activities, Events and Competitions – Arts and Literary (through online)

Important Points to be noted:

- Observance and celebration of important National and International days can be done by conducting appropriate programs and events inside and outside the campus.
- Programmes may be organized online or offline (that suit to the occasion). HoDs, Class Tutors and Faculty members of concerned departments & Coordinators and members of various clubs and forums shall design appropriate programs and events that suit the occasion and provide public visibility and reach.
- Every program and events undertaken shall be documented with suitable evidence materials such as geo tagged photos, videos, recordings, brochures and write-ups
- HoDs / Coordinators/ Faculty in-charge shall preferably maintain a Register of Programs and Events in its chronological order
- A summary report of each program and events shall be submitted to the IQAC/NAAC preferably in the following format.
- College Level selection events of sports and games will be made on regular basis by scheduling events in the afternoon session (from 3:30 pm)
- Extension Activities of the college to be performed by departments on a regular basis and the report to be submitted to the Principal.

