INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle - 1)

PEER TEAM REPORT ON

INSTITUTIONAL ACCREDITATION OF
GOVERNMENT ARTS AND SCIENCE COLLEGE KOZHINJAMPARA
C-8114

KOZHINJAMPARA
Kerala
678554

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I:GENERAL INFORMATION		
1.Name & Address of the institution:	GOVERNMENT ARTS AND SCIENCE COLLEGE KOZHINJAMPARA KOZHINJAMPARA Kerala 678554	
2.Year of Establishment	2005	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	8	
Programmes/Course offered:	6	
Permanent Faculty Members:	21	
Permanent Support Staff:	8	
Students:	579	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. A UGC recognized College (Under Section 2F and 12 B of UGC) 2. A Government Arts, Commerce and Science College located in rural area of Kozhinjampara, Kerala 3. An affiliated College of the University of Calicut	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 04-01-2024 To : 05-01-2024	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. SATPAL BISHT	Vice Chancellor,SSJ University
Member Co-ordinator:	DR. SURESH KUMAR AGRAWAL	Professor,Central University Of Gujarat
Member:	DR. PRAKASH THORAT	FormerPrincipal,Shri Shivaji Mahavidyalaya Barshi
NAAC Co - ordinator:	Dr. Wahidul Hasan	

Section II:Metric and Criterion Analysis
Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QlM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QlM	**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**
1.3	Curriculum Enrichment
1.3.1 QlM	*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

Qualitative analysis of Criterion 1
As an affiliate of University of Calicut, Kerala, Govt Arts and Science College, Kozhinjampara (Kerala) follows and implements the curriculum prescribed by the University. The eight Departments of the College offers six programs in total-, four UG Programmes one each in English, Tamil, Commerce, and Microbiology: one PG Programmein Microbiology and one Doctoral Programme in Microbiology. It adheres to and follows the syllabus and academic schedule prescribed by the affiliating University. The strict implementation of the University Syllabus by the College ensures systematic development and monitoring of the effective curriculum delivery through well-defined mechanism. Although the college does not have proper academic flexibility in curriculum development, it follows the CBCS system of the University.The College strengthens the curriculum further by making a provision for Audit Courses (in Disaster Management, Environmental Studies, Intellectual Property Rights and Gender Studies) and providing learning resources. It sensitizes the students with the various cross-cutting issues related to gender, human values, professional ethics, etc. However, the HEI doesn't integrate the issues in the curriculum framework completely. The College offers an Add-On Course in 'Goods and Service Tax Practice'. The Feedback system is used to record responses regarding the Syllabi, instructional methods and academic facilities and corrective measures are initiated. Although the minutes of various committees are in place, they should be improved with better documentation.The incorporation of project work, fieldwork and practical approach is minimum which needs to be increased. The monitoring and evaluation of the curricular enrichment program needs to be improved. Concerted efforts are required to further enrich additional skills development for enhancing employability of the students.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrices(QlM) in Criterion2)	
2.3	Teaching- Learning Process
2.3.1 QlM	**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled tools including online resources for effective teaching and learning process**
2.5	Evaluation Process and Reforms
2.5.1 QlM	**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**
2.6	Student Performance and Learning Outcomes
2.6.1 QlM	*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*
2.6.2 QlM	*Attainment of POs and COs are evaluated.* Explain with evidence in a maximum of 500 words

Qualitative analysis of Criterion 2
The Student Teacher ratio is 23:1. Students are admitted on merit basis as per the rules and regulations of the affiliating University. The admission process is carried out by the Admission Committee according to the admission policy of theUniversity of Calicut and Government of Kerala. After admission, the college conducts an Induction Program to introduce the students to the Institutional culture and norms, subject curriculum, and examination pattern, etc. Academic Calendar is prepared at the commencement of every academic year. For slow learners, the mentors find the nature of their difficulties and help them achieve their academic goals. For slow learners, remedial and revision classes are arranged. Participative learning is achieved through cocurricular activities by ensuring the involvement of stakeholders. Despite the network problem, ICT enabled teaching is in place. The College has standardized its Continuous Internal Assessment process. For this purpose, examination committee, the reevaluation mechanism and a grievance redressal mechanism are in place. The College follows the Outcome based Education (OBE) framework where graduate attributes, Pos and Cos are well-defined. However, the process involved in POs, PSOs and COs attainment evaluation needs to be improved. The IQAC plays a pivotal role in analyzing the feedback received from various stakeholders.The Internal Evaluation includes the process of formative assessment via test, assignment, seminar, interactive session, and attendance. The HEI organizes several Curricular and Co-curricular/ Extension activities. The College has a strong academic record of 85% to 95% pass in University Exams and has achieved ranks in M Sc (Microbiology) and BSc (Microbiology) The College must organize more FDPs to improve the quality of teaching. The evaluation and assessment mechanism also needs to be improved.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrices(QlM) in Criterion3)	
3.2	Innovation Ecosystem
3.2.1 QlM	**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**
3.4	Extension Activities
3.4.1 QlM	**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**
3.4.2 QlM	**Awards and recognitions received for extension activities from government / government recognised bodies**

Qualitative analysis of Criterion 3
The College has made efforts to foster a research ecosystem. The HEI has completed five research projects in the field of Microbiology funded by Kerala State Council of Science, Technology and Environment. 15 faculty members of the college have acquired a Ph.D., Degree. Although some of the Faculty Members have published research papers and Chapters/books also but they are minimal (Only 12 research papers and 17 chapters/books during the span of Assessment Period). The College has organized several extension activities,aiming at sensitizing students to social issues. The HEI also organizes workshops, outreach programmes and seminars to enhance the knowledge of the students. The vibrant NSS Unit of the college has organized several Outreach Programmes (around 70). Besides, the College also organizes workshops and seminars on research methodology, IPR and entrepreneurship to ensure holistic development of the students. The College has collaboration /linkages for faculty exchange, student exchange, internship, fieldtrip, etc. The initiative 'English is Cool' is being run to enhance English communication skills.The College needs to be motivated to mobilize research funds. The College also needs to encourage both the students and the faculty members to enhance their writing and creative skills both in Hindi and English. The HEI should also sign MoUs with other HEIs and business Houses.Research outcome in terms of quality publication and execution of research projects needs improvement.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrices(QlM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QlM	**The Institution has adequate infrastructure and other facilities for,** • **teaching – learning, viz., classrooms, laboratories, computing equipment etc** • **ICT – enabled facilities such as smart class, LMS etc.** **Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**
4.2	Library as a Learning Resource
4.2.1 QlM	*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*
4.3	IT Infrastructure
4.3.1 QlM	**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Qualitative analysis of Criterion 4
The college ensures adequate availability and optimal utilization of physical infrastructure. The College is being run in a three-storey building built on 8.62 acre land comprising Administrative, Academic and Microbiology block into 23 rooms-out of these 23 rooms,13 rooms are ICT enabled. The College has well-furnished staffrooms, equipped laboratories, two computer labs with internet facilities, a Central Library, examination halls, etc. Besides, the HEI has a multipurpose ground/stadium (where athletic and outdoor games are conducted), multipurpose synthetic court with floodlight facility (consisting of separate courts for badminton, volleyball, and indoor games), a Gymnasium and sufficient Parking Area. All the blocks are provided with washrooms and a girls' amenity centre. The College building is 'Divyangjan' friendly. There is a girls' hostel on the College campus. The College has all IT facilities (ORAICE to interact with eminent personalities; Inflibnet to provide access to online journals: KOHA software enabled system to locate books, etc.) the administrative office is automated and has DDFS (Digital Document Filing System) facility to smoothen the administrative and academic work. The College has 79 computers 14 Xerox- cum- printers. The infrastructure is conducive to facilitate effective learning-teaching process. The College has its website, and disseminates information among various stakeholders through its websites and WhatsApp groups, google meet, Microsoft Team, Zooms app etc.The College has a lush green campus. The HEI is under CCTV surveillance. The maintenance and cleaning of classrooms and laboratories are taken care of better. It has outsourced various facilities such as maintenance of computer lab, CCTV, etc. to Third Party (Keltron). The established systems and procedures of maintaining and utilizing physical, academic and support facilities like laboratory, sports complex, computers, classrooms should be further enhanced.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QlM) in Criterion5)	
5.4	Alumni Engagement
5.4.1 QlM	**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

Qualitative analysis of Criterion 5
Besides an active Grievance Redressal Cell, the College has an Anti-ragging Cell and ICC. A majority of the students avail themselves of various scholarships both from the Central and the State Government of Kerala. The College provides ample avenues to students for developing technical skills, upgrading knowledge, personality development and service to the society through students' participation. StudentsSupport and progression Committee is in place. StudentsProgression is satisfactory and some of the students have joined the higher Study Courses. The placement rate can be considered satisfactory as quite a considerable number of students have joined various government and non-government/ private sector. The College also organizes major cultural and sports events annually. The HEI's guidance for Competitive Examinations has benefited quite a substantial number of students. Some students have qualified competitive exams such as NET, SLET, CAT, State Government exams. The recently registered Alumni Cell is active and works towards building a strong bond between alumni and students.The contribution of Alumni to the development of the College needs to be strengthened further. The Parent Teacher Association of the College is also very vibrant.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QlM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QlM	*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*
6.2	Strategy Development and Deployment
6.2.1 QlM	*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*
6.3	Faculty Empowerment Strategies
6.3.1 QlM	**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**
6.4	Financial Management and Resource Mobilization
6.4.1 QlM	**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**
6.5	Internal Quality Assurance System
6.5.1 QlM	**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

Qualitative analysis of Criterion 6
The Vision and the Mission of the HEI are in alignment with its strategic intent and learning outcomes. The Organization Structure of the College clearly defines the roles of its various bodies/ authorities. The College

Council headed by the principal is the supreme governing body for the planning and execution of various activities.The statutory bodies such as Disciplinary, Anti-ragging, Career Development, Grievance Redressal, Gender Sensitization, Women Cell, etc. and the non-statutory committees such as the Library Committee, Grievance Redressal Committee, Cultural Committee, Infrastructure and Learning Resource Committee, Governance and Management Committee, etc. play a vital role in the smooth running of the College. Internal and external audit is also conducted every year. IQAC monitors the teaching-learning process regularly by constituting Committees comprising all Heads of the Departments. Some initiatives have been taken by the HEI for promoting quality culture during the last five years, based on the input received. The College should identify donors for sponsorships and collaborations for organizing seminars/ conferences/ workshops and other academic and research activities.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QlM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QlM	**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.** *Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*
7.1.4 QlM	**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**
7.2	Best Practices
7.2.1 QlM	**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**
7.3	Institutional Distinctiveness
7.3.1 QlM	**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

Qualitative analysis of Criterion 7
The College conducts Gender Audit to assess the need/s for improving gender balance in policies and practices. The college instills sustainable development by switching over to alternate sources of solar energy, LED bulbs CFL lamps, etc. The HEI also has an efficient system of Waste Management and rainwater harvesting system. It has also put in efforts for management of liquid waste, e-waste, and bio-medical waste. The HEI's initiative of Green Campus has made it sign an MoU with an NGO that works for eco-conservation. The College has a biodiversity park; it also conducts Energy Audit and Green Audit every year. Besides, Peer Tutoring System and Biodiversity Project are in place. The College has a plastic free, clean, and tidy campus. The College organizes Personality Development and Self-defense program from time to time. Wall Magazines on Women Nobel Laureates and Menstrual Cups, Gender Sensitization Club and Jeevani Counselling Centre are the distinct features of the College. Electoral Literacy Club, NSS and other clubs stress the importance of Constitutional ideals through various activities. Green initiative through tree plantation and cleanliness drive have helped the College Campus develop in a natural and eco-friendly environment. The College is a non-smoking zone. The College endeavors to promote Inclusive Learning by primarily focusing on Tamil Linguistic Minority Students.

Section III:Overall Analysisbased on Institutional strengths.Weaknesses,Opportunities & Challenges(**SWOC**)
Overall Analysis

Strength:

1. A govt college recognized by UGC under 2 (f) and 12 (b)
2. Disciplined and Peaceful Campus Ambience
3. Better understanding of Social Responsibilities among the Staff Members
4. Excellent Teaching, Learning Process and Cohesive Learning Environment
5. Consistent track record of 85% to 90% pass percentage in University Exams with University ranks in the subject Microbiology.
6. Smart Classrooms and ICT enabled Teaching.
7. A lush green campus given Green Campus A + Grade by the State Government of Kerala

Weaknesses:

1. Poor socio-economic background of the students
2. Limited Flexibility in Academic programs
3. Restrictive Government Policies, constraining the introduction of additional and frontier Programs.
4. Lack of Research funds and weak research and consultancy base in the subjects of Humanities and Social Sciences
5. Lack of Innovation, Start-Up, and Incubation and Language Lab
6. Problem of Connectivity (by road, train, air)
7. Inadequate renewable and eco-friendly energy sources
8. Inadequate facilities for differently abled and transgender students

Opportunities:

1. Special provisions of financial grants/ subsidies, etc. for an HEI located in a backward region dominated by a linguistic minority (in this case the Tamil Minority).
2. Developing the College in a multi-faculty Postgraduate College
3. Better opportunities for organizing FDPs (Faculty Development Program) TTPs (Textbook Teacher Training Program) andEDPs (Entrepreneurship Development Program)
4. Better scope for collaboration and networking with academic institutions and industry
5. Ample possibilities to undertake innovative and incubation for entrepreneurship and developmental programs.
6. Scope of developing the College as Research Centres for all Programmes

Challenges:

1. Enhancing student enrolment and attracting quality students from diversified backgrounds
2. Creation of vibrant research culture, motivating teachers for research projects and consultancy
3. Mobilizing funds from External Sources
4. Keeping pace with changing demands of the industry, society and higher education
5. Boosting the confidence in the socio-economically weaker sections especially girls
6. Developing Communication Skills in English and Hindi of the students to cater to the needs of the job

market.

7. Emergence of Private players in the field of higher education offering Programmes with an assurance of lucrative job offers.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Advertisements and other means be used to enhance student enrolment especially from neighboring Hindi and Tamil belt.

- IQAC should be reengineered in accordance with the guidelines from the NAAC to make it the nerve center for information sharing, quality assurance and advancing concrete plans to improve academic, administrative, and financial activities.

- Library should be fully automated and augmented by adding more books and research journals

- Teachers in Humanities and Commerce are to be encouraged to undertake research projects and obtain research funds and resources from different funding agencies.

- Industry-Institute interaction be strengthened through structured system with the sole aim of the Placement of students, resource mobilization, research and consultancy

- The industry connectivity and fund generation from external sources be strengthened

- Efforts be initiated to elevate the HEI to the level of a multi-faculty Postgraduate College in all the three major Faculties-Arts, Commerce and Science.

- The HEI must immediately initiate measures to implement the NEP-2020.

- The HEI must develop better facilities for differently abled students and gender audit must include the issues and challenges faced by transgender students.

- NCC Unit be started at the earliest.

- Value added Courses be initiated.

- A Multi-Language Lab be established to facilitate the teaching-learning of all the languages.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. SATPAL BISHT	Chairperson	
2	DR. SURESH KUMAR AGRAWAL	Member Co-ordinator	
3	DR. PRAKASH THORAT	Member	
4	Dr. Wahidul Hasan	NAAC Co - ordinator	

Place

Date

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